

Appendix No. 2

SPECIMEN OF THE FORM FOR REPORTING PERSONAL DATA PROTECTION VIOLATIONS

Information concerning the violation:

1. First and last name of the person filling out this form	
2. Telephone number of the person filling out this form	
3. Exact address of the location where the violation has taken place	
4. First and last name and telephone number of the person that has noticed the violation	
5. Name of the company the violation concerns	
6. Date, time, and place of violation	
7. Description of the violation	
8. What type of data does the violation concern (employees, clients, marketing data, other)?	
9. Approximate number of persons whose data the violation concerns	
10. What data does the violation concern (e-mail address, telephone number, address, first name, last name, etc.)?	
11. Other important information concerning the violation	

(date and signature of the person collecting the above information)